SUSPICIOUS MAIL OR PACKAGES

Protect yourself, your business, and your mailroom.

If you receive a suspicious letter or package:

- Stop. Don't handle.
- Isolate it immediately.
- Don't open, smell, or taste.
- Activate your emergency plan. Notify a supervisor.

Restrictive markings.

No return address.

Sealed with tape.

Misspelled words.

Badly typed or written.

Unknown powder or suspicious substance.

Possibly mailed from a foreign country.

Excessive postage.

Protruding wires.

Lopsided or uneven.

Rigid or bulky.

Incorrect title or addressed to title only.

Strange odor.

Excessive tape.

Oily stains, discolorations, crystallization on wrapper.

If you suspect the mail or package contains a bomb (explosive), or radiological, biological, or chemical threat:

- Isolate area immediately
- **Call 911**
- Wash your hands with soap and water

UNITED STATES POSTAL SERVICE

To order this poster, call 1-800-332-0317.

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