



State of Utah  
Division of  
Purchasing &  
General Services  
**ISSUE 2012-11**

# PURCHASING NEWSLETTER

## NOVEMBER/DECEMBER TRAINING

State Purchasing will not hold training in the month of November due to the yearly EdPac Conference which was held on Thursday, November 1, 2012.

No training will be held in the month of December but we will be posting information in our next newsletter for the next training class which will be held in January.

We look forward to your attendance at these training sessions.

If you have any suggestions for future training sessions send your ideas to [dgundersen@utah.gov](mailto:dgundersen@utah.gov).

Also, if you would like to receive these newsletters directly to your email, please send your name and email to Krista Park at [kristapark@utah.gov](mailto:kristapark@utah.gov).

■ -Debbie Gundersen



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## UPDATED SOLE SOURCE FORMS

In September, State Purchasing updated the sole source request document. While the form has some changes to the first page, the major changes are after the signature block. There you will find a new box labeled "For State Purchasing Use Only." Because this area is very important for any sole source over \$50,000, we will be returning any sole source request that comes in on an old form and request that the information be put on the updated form. To help prevent extra work, please remove any old versions of the sole source request form from your hard drive now so that there will be no confusion. The updated document can be found on the forms page of the State Purchasing website. (<http://purchasing.utah.gov/forms/index.html>)

With the changes above, we have also updated the document titled, "Guidelines for Sole Source Request." Please see the same web page for that document.

As a reminder, all sole source requests require a quote from the supplier unless the supplier is the Federal Government. Please attach both the sole source request form and the quote to the email that you send to State Purchasing. If the sole source will result in an agency contract, send the sole source form AND quote to [purchasingsolesource@utah.gov](mailto:purchasingsolesource@utah.gov). If the sole source will result in a Purchase Order, please submit the RQS and send the documentation directly to the purchasing agent responsible for the commodity. For the most up-to-date Agent Commodity List, go to the State Purchasing website, choose "Directories" along the top and choose "Division of Purchasing Agent Commodity List" or type in <http://purchasing.utah.gov/directories/index.html>

■ -Tara Eutsler



## DID YOU KNOW...

Did you know that Kubota RTV's are available on state contract? This will be in addition to the Kawasaki Mules and Polaris Rangers. The new contracts for all three were issued in October.

■ -Brody Valerga

## DID YOU KNOW...

Did you know sudden cardiac arrest is one of the leading causes of death in the U.S. over 350,000 people will suffer from sudden cardiac arrest this year. It can happen to anyone, anytime, anywhere and at any age. An AED is the only effective treatment for restoring a regular heart rhythm during sudden cardiac arrest and is an easy to operate tool for someone with no medical background.

AED stands for Automated External Defibrillator. It is a medical device that analyzes the heart's rhythm. If necessary, it delivers an electrical shock, known as defibrillation, which helps the heart re-establish an effective rhythm.

The State of Utah has the following state cooperative contracts for AED's: [MA196](#) Cardiac Science Corporation, [MA198](#) Zoll Medical Corporation, [MA195](#) Heartsine Inc., and [MA200](#) Defibtech LLC.

■ -Brenda Veldevere

## DID YOU KNOW

There are new State Cooperative Contracts for Traffic Signal Power Pedestals with Service Disconnect and Traffic Signal Replacement Bases.

The new contracts include:  
Traffic Signal Power Pedestals with Service Disconnect-[MA312](#)-Codale  
Traffic Signal Replacement Bases-[MA313](#)-Wesco

Contract [MA312](#) and [MA313](#) are replacing expired contracts: [MA261](#)-Gades Sales and [MA263](#)-Myers Power Products

■ -Heather Stevens

## DID YOU KNOW

State Purchasing has added MSC Industrial Supply Co., Inc. as one of our multiple award Facilities/MRO Industrial Supply Vendors. The contract number is [MA323](#). Please see the purchasing web site for details. They are another great vendor that will be willing to service your industrial supply needs.

State Purchasing is also pleased to announce that the Janitorial/Cleaning Supply bid has been completed.

Beginning January 1, 2013 you will have five vendors to choose from. The Janitorial/Cleaning Supplies have been broken into four categories:

- Chemicals
- Hard Goods
- Industrial Paper
- Bags & Can Liners.

The pricing will be a percentage off manufacture list price. The vendors are:

- [MA336](#) Bell Janitorial Supply
- [MA338](#) Brady Industries
- [MA339](#) Hylon Koburn Chemicals
- [MA343](#) Janisan, Inc.
- [MA354](#) Waxie Sanitary Supply

Over the next few months any existing contracts with these vendors will be migrated into these new contracts for easy reference and use. Please refer to the purchasing web site for more information on pricing and usage information.

Please contact Larry Thacker with State Purchasing with questions or comments.

801-537-9242  
[lthacker@utah.gov](mailto:lthacker@utah.gov)

■ -Larry Thacker

# New Contracts

Title	Contract	Vendor	Dates	Additional Information
Industrial Equipment Supplies	<a href="#">MA-323</a>	MSC Industrial Supply Co, Inc.	04/01/2011 – 02/28/14	One 3-year
Data Communications	<a href="#">MA-114</a>	XO Communications	11/07/2012 – 02/15/2015	

# Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Music Room Furniture	<a href="#">MA-986</a>	Wenger Corporation	10/23/14	
Music Room Furniture Limited Items	<a href="#">MA-989</a>	Rex W. Williams & Sons Inc.	11/04/12	
Office Supplies	<a href="#">MA-142</a>	Office Depot	01/31/15	
Office Supplies	<a href="#">MA-1595</a>	Office Max	01/31/15	
Office Supplies	<a href="#">MA-1596</a>	Staples Contract & Comm.	01/31/15	
Office Supplies	<a href="#">MA-2077</a>	Metro Office Solutions	01/31/15	
Signs-Road, Office, & ADA	<a href="#">UCI-118</a>	UT Correctional Industries	09/30/17	
Printing of Two to Five Part Forms	<a href="#">UCI-492</a>	UT Correctional Industries	10/30/17	

# Other Contracts

Title	Contract	Vendor	Dates	Additional Information
Light Bars	<a href="#">MA-814</a>	Emergency Vehicle Systems	03/31/2009 – 10/31/2012	Expired 10/31/12 NO RENEWAL
Building Surveillance– Cameras, Mounts, Cables & Transmitters/Receivers	<a href="#">MA-2127</a>	Prism Systems Corporation	09/01/2010 – 08/31/2012	Expired 8/31/12
Building Surveillance Recording Systems	<a href="#">MA-2134</a>	Prism Systems Corporation	09/01/2010 – 08/31/2012	Expired 8/31/12

Fire Rings, Pedestal Grills & Large Group Cooking Grills	<a href="#">PD-181</a>	Jamestown Advanced Products Corp	12/15/11 – 12/31/14	This contract has been cancelled
Fire Rings, Pedestal Grills & Large Group Cooking Grills	<a href="#">PD-324</a>	R.J. Thomas Manufacturing Company	10/07/12 – 11/06/17	NO RENEWAL OPTIONS

## NEWSLETTER INFO

The brief information in this newsletter is intended to highlight new contracts and contract changes. Always read the entire contract information sheet prior to making a purchasing decision.

If there is anyone else in your office that would like to receive this mailing or be taken off the mailing list, have him or her send an email to [kristapark@utah.gov](mailto:kristapark@utah.gov).

If you have Purchasing Update questions, suggestions, or comments, please call Krista Park at 801-538-9633 or send an email to [kristapark@utah.gov](mailto:kristapark@utah.gov).

Please also visit the Division of Purchasing on the Internet at <http://www.purchasing.utah.gov> for additional information and past issues.

