



# PURCHASING UPDATE

May 2016

STATE OF UTAH

## SPECIAL POINTS OF INTEREST:

- **REGISTRATION FOR THE SUMMER PEP SEMINAR IS OPEN**
- **TAX EXEMPTION CERTIFICATE INFORMATION**

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## RQS YEAR-END INSTRUCTIONS

As year-end approaches, agencies need to be aware of the financial rules which guide the purchases for the State of Utah. It is important for agencies to be aware that goods or services must be paid for in the same year in which they are received. When goods and services are paid for in a different year than which they are delivered, the procurement is subject to audit findings.

Before entering an RQS in FINET, the agency should determine if the product or service will be delivered or completed by June 30th.

- If the goods and services can be delivered prior to June 30, then the agency should use the FY16 numbering for the RQS.
- If the goods and services will be delivered after June 30, the agency should use FY17 numbering for the RQS.

While the fiscal year is not as vital for an RQM, the agency can consider the year that the contract will be finalized and number the RQM accordingly. It is recommended that agencies begin using the FY17 Period 1 for RQMs when they know that the contract will not be in place until FY17. This will

serve as a signal to the State Purchasing agent to use the FY16 numberings for the solicitation.

Each year, State Finance sends out information about year-end activities in their newsletter, FineLine Newsletter. If you do not receive their newsletter, you can sign up by going to their website at [finance.utah.gov/newslettershome.html](http://finance.utah.gov/newslettershome.html)

The January 2014 Newsletter contained an article called "Avoiding Audit Findings and Problems during Closeout." The January 2014 issue can be obtained by clicking the linked to the archived editions. Any questions about FINET payments should be directed to the Division of Finance.

UTAH DEPARTMENT OF ADMINISTRATIVE SERVICES  
DIVISION OF FINANCE

ABOUT ADMINISTRATIVE SERVICES

NAVIGATION: DAS HOME | ARCHIVES | FACILITIES | **FINANCE** | FLEET | GENERAL SERVICES | PURCHASING | RISK | RULES

**DIVISION OF FINANCE**

The Division of Finance is directed by the State's Chief Fiscal Officer and serves Utah citizens and state agencies with fiscal leadership and quality financial systems, processes, and information. This includes maintaining the State's central accounting and payroll systems, ensuring compliance with state financial laws, providing a statewide data warehouse of financial information; producing the State's official financial statements; processing the State's payments to vendors and employees; operating the Office of State Debt Collection; maintaining the State's financial transparency website; and operating the Department's consolidated budget and accounting group.

Our Mission  
Providing fiscal leadership and quality financial systems, processes and information.

**PAYMENT PLUS INITIATIVE**

The State of Utah is now offering an additional (optional) Accounts Payable solution to pay our suppliers with automated Visa card payments, called Payment Plus. We have authorized U.S. Bank which works with Visa to contact our suppliers and inform them about this program. When contacted by Visa, some of our suppliers have questioned if this is a program authorized by the State of Utah. We understand them being cautious, and we assure you that this is a legitimate program of the State of Utah. To learn more about the Payment Plus program, click here

If you wish to speak directly with a State of Utah employee about this program, you

**FINANCE QUICK LINKS**

- ACCOUNTING POLICIES AND PROCEDURES
- CHART OF ACCOUNTS
- DATA WAREHOUSE
- DEBT COLLECTION
- DOWNLOADS
- ESS - EMPLOYEE SELF SERVICE
- FINANCIAL REPORTS
- FINELINE NEWSLETTER
- FINET 3.10 UPGRADE
- FORMS
- INTERNAL CONTROL
- PAYMENT PLUS FAQ
- PCI - CREDIT CARD COMPLIANCE
- PURCHASING CARD
- RATES AND FEE SCHEDULE
- TRAINING
- TRANSPARENCY IN UTAH
- TRANSPARENCY WEBSITE
- WHERE'S MY TAX REFUND
- UTAH NAVAJO TRUST FUND
- HOURS OF OPERATION

## PROCUREMENT CODE: BASICS OF COLLECTING QUOTES & MAKING AWARDS

By Nick Hughes

"To collect or not to collect, that is the question" – William Shakespeare, *Hamlet*.

"Collect or collect not, there is no try"  
– Yoda, *The Empire Strikes Back*

The above mentioned lines may have been altered slightly from their original source material, however their central question is one all state agencies must ask when preparing a solicitation. If the solicitation involves collecting quotes and you have found yourself wondering, "Should I collect quotes for this solicitation, or does Purchasing do that," there are two things you should know: 1) You are not alone (cue Michael Jackson music), many others have shared your confusion, and 2) The administrative rules provide an answer.

The answer is dependent on one component: cost

Per administrative rule R33-4-107(1), "for procurement item(s) where the cost is greater than \$1,000 but up to a maximum of \$5,000" the executive branch or state agency that is conducting the solicitation "shall obtain a minimum of two competitive quotes" and then may purchase the procurement item from the lowest responsive responsible bidder as long as the purchase is conducted

in accordance with the requirements set forth in R33-4-104 (small purchase rules).

However, if the procurement item(s) have a cost greater than \$5,000, then per administrative rule R33-4-107(2) "...the Division of Purchasing...on behalf of an executive branch procurement unit...shall obtain a minimum of two competitive quotes..." Thus, quotes involving procurement items that are less than \$5,000 may be done by the agency BUT anything above the \$5,000 threshold must be done by Purchasing.

Additionally, any solicitation above \$5,000 cannot be awarded to the vendor by the agency; instead, the award is made when the Division of Purchasing sends out a Purchase Order (PO). As individuals at an agency communicate with potential vendors, it is important to remember to refrain from using verbal or written language that may lead a potential vendor to believe they have been awarded a solicitation. Such statements may incidentally bind the agency and, if done prior to the completion of a solicitation, are a violation of the Utah Procurement Code. Let's help each other stay on the right side of the Code.

## PROCESS & FORM CHANGES FOR SOLE SOURCE REQUESTS

### The New *Award of Contract without Engaging in a Standard Procurement Process Form*

By Tara Eutsler

There is nothing so sure as change, and the recent changes in the Procurement Code have led to the need for changes in the *Sole Source Request Form*.

The *Sole Source Request Form* has been renamed *Award of Contract without Engaging in a Standard Procurement Process Form* and is posted on the Purchasing Website Forms Page under that name. (see picture below) With the new form, there have been the following process changes:

1. All procurements using this form **MUST** have an RQM or RQS in FINET. If an RQS or RQM is not created for the procurement, the request will be returned to the agency.

As a reminder, an RQM can only end in a contract; but while the RQS's intended outcome is a PO, it can also end in a contract.

2. The Authorized Agency Signature is no longer required. Authorization is granted via the RQM or RQS.
3. When there is no IT component in the procurement, the request will be sent to [purchasingsolicitations@utah.gov](mailto:purchasingsolicitations@utah.gov) whether it will result in a PO or a contract.
4. The subject of the email **MUST** contain the RQS or RQM number so that the request can be matched to the RQM/RQS request from FINET.
5. A quote **AND** scope of work must be emailed with the "Award of Contract

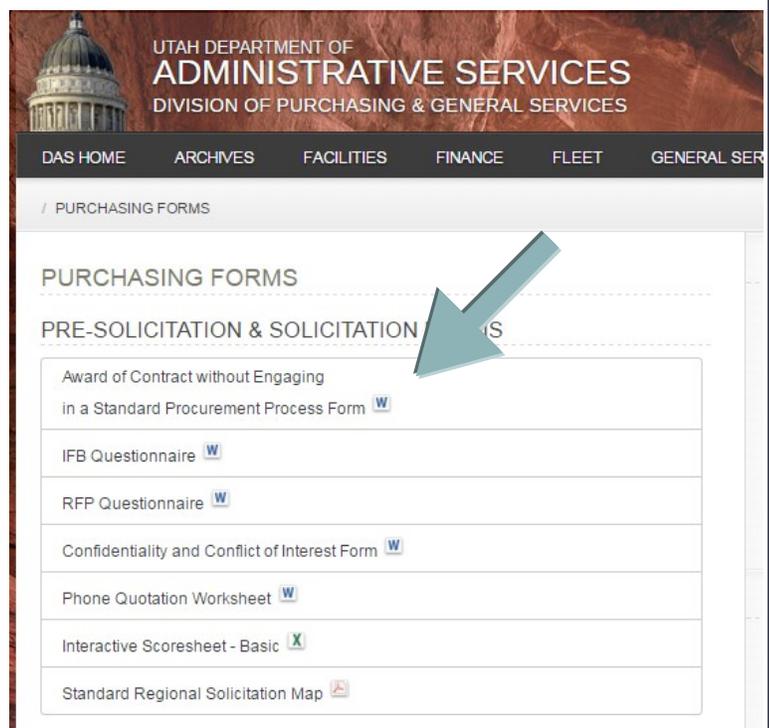
without Engaging in a Standard Procurement Process Form."

When there is an IT component to the request, the process has not changed. The request must first be processed through DTS, then DTS will send it to State Purchasing. For IT requests that will result in a purchase order, the request must be sent to:

[dtsprocurement@utah.gov](mailto:dtsprocurement@utah.gov). For IT requests that will result in a contract, the request must be sent to [dtscontracts@utah.gov](mailto:dtscontracts@utah.gov).

To help facilitate the best and fastest possible outcome, agencies should note the changes in requirements as mentioned and follow the new processes.

If you have any questions, you can contact Tara Eutsler, [teutsler@utah.gov](mailto:teutsler@utah.gov)



## TRAINING:

### JUN 28 PROCUREMENT EDUCATION PARTNERSHIP SEMINAR

Registration for June 28 *Procurement Education Partnership Seminar* (PEP Seminar) ends no later than June 21, 2016. The registration for a popular breakout class ends as soon as the room capacity is met for that session. A list of the classes being offered are located on the following page. Details regarding the SciQuest classes have been included there.

Those who are registered should have received an email on May 19. If you received that email, do not register again. If you did not receive an email and want to attend, please register at this time.

The PEP seminar includes lunch for those who register and attend the full-day session. There is no cost to attendees for the seminar or the lunch, however, the lunches do cost the Division of Purchasing, so we request that you

not sign up unless you are sure you will attend barring accident or illness.

If you have registered and are no longer able to attend, send a cancellation email to [teutusler@utah.gov](mailto:teutusler@utah.gov) so that extra meals are not purchased.

Click here to register for [on location attendance](#) for the seminar.

Click here to register for [webinar attendance](#). Webinar links for the seminar will be sent out by June 23. The full sessions and the largest breakout session will be held in the Auditorium. Only sessions in the Auditorium will be broadcast via webinar. Until registration is complete, it is not known which breakout sessions will be held in the Auditorium.

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## GETTING A TAX EXEMPTION CERTIFICATE

By Tara Eutsler

Need a tax exemption certificate for your state purchase? State Finance and Tax Commission have worked together to make the process of obtaining a tax exemption certificate easier for State Agencies. Just follow these easy steps:

1. Go to [finance.utah.gov](http://finance.utah.gov)
2. Click "Finance Forms" which is located on the right under DAS SERVICES
3. Roll to the bottom of the forms page and locate "TC—721G Exemption Certificate for Government & Schools"
4. If you are already logged into the State

server, the document will open immediately, otherwise, the State employee will need to log into the server. The sales tax number self-populates based on the individual's agency.

5. Save the document to the hard drive.
6. Fill in the information and print.
7. Obtain the authorized signature.

Other public entities should consult their finance group concerning their sales tax license number and use the TC-721G Certificate available on the [Tax Commission's form page](#).



# DIVISION OF PURCHASING & GENERAL SERVICES



## PROCUREMENT EDUCATION PARTNERSHIP SEMINAR

HOSTED BY THE STATE OF UTAH, DIVISION OF PURCHASING  
AND NASPO VALUE POINT

| Morning Session Topics  | Teacher |
|---|---------|
| Sole Source – Code Updates  | Spencer |
| Contract Basics and Types of Contracts  | Alan    |
| Breakout Session #1 Topics  |         |
| SciQuest – Presentation I<br><i>The Vendor Perspective. This will cover some what a vendor will see with regards to emails, registration screens, and what submitting to a sourcing event will look like.</i>                         | Windy   |
| RFP – Effective Techniques in Developing Evaluation Criteria and Point Allocation   | Jen     |
| Small Purchase Training   | Tara    |
| Breakout Session #2 Topics  |         |
| IFB – Effective Techniques in Developing Bids   | Chad    |
| GRAMA – Impact of Confidential Information  | Brad/CJ |
| SciQuest – Presentation II<br><i>An Overview. This will cover the TSM module where vendor registration is housed, and also Sourcing Director, where sourcing events are created/released and where vendors will submit responses.</i> | Windy   |
| Final Session Topic   |         |
| Request for Statement of Qualification (RFSQ) and Approved Vendor List  | Chris H |

DATE: Tuesday, June 28, 2016

TIME: 9 AM – 4 PM

LOCATION: State Office Building; 1st floor Auditorium  
450 North State Street, Salt Lake City, Utah

*Registration closes June 21, 2016 or when capacity is reached*

On Location Attendance Registration ▶▶▶ [On Location Registration Link](#)

Webinar Registration ▶▶▶ [Webinar Registration Link](#)

NOTE: This training qualifies as “instructor-led” procurement training for the CPPB & CPPO certification requirements

# COOPERATIVE CONTRACT: COLLISION & BODY REPAIR FOR AUTOS & LARGE VEHICLES

By Linda Crawford

State Purchasing has 25 new contracts for Auto Body Repairs. They are listed in the box below with the contract number, county that they service, and the Vendor name.

These contracts are for auto body repairs only for passenger, trucks and large vehicles. They do not cover mechanical repairs. Prices may vary between contracts.

These contracts can be found on the State Purchasing State Contract Search Engine: <http://purchasing.utah.gov/purchasing/statecontractsearch.html>

Search for “Large Vehicle and Auto Body Repairs” using the quotes in your search. The vendor contact person, scope of work and pricing can all be found under the summary document link.

If the vehicle you need repaired is owned by the State of Utah Fleet, you must contact Risk Management at 801-965-4194 for information on who to take the vehicle for repairs.

If the vehicle is not a State Fleet vehicle, you should determine the contracts that cover county where the vehicle is located and compare prices between Contractors for that county. You will need to call the general contact person listed on the contract. Start with the lowest cost contractor. If they cannot not meet your needs go to the next lowest, etc. Quotes should be requested. When placing orders, make sure to identify your organization as a government entity and provide the contract number. It is the responsibility of the ordering agency to ensure that the vendor is given the correct

delivery and billing address.

Thank you for your continued use of the State “Best Value” Cooperative Contracts.

If you have any questions or concerns please contact Linda Crawford at [lindacrawford@utah.gov](mailto:lindacrawford@utah.gov) , 801-538-3150 with State Purchasing.

| Large Vehicle Collision Repair & Auto Body Services |          |  |
|---|----------|--|
| COUNTY  | CONTRACT | VENDOR                                     |
| Beaver County                                       | MA1977   | Tony & Dave’s Auto Center, Inc.            |
| Box Elder County                                    | MA2379   | Petersen Body & Glass                      |
| Cache County  | MA1970   | Miller Auto Body                           |
| Davis County  | MA2145   | Auto Body & Mechanical Inc. dba B & R Auto |
| Davis County  | MA1433   | Auto Crafters Auto Body & Paint            |
| Davis County  | MA1685   | Higgins Body and Paint Inc.                |
| Duchesne County                                     | MA2373   | G. T. Enterprises of Duchesne              |
| Dushesne County                                     | MA469    | Val’s Body and Paint Shop, Inc.            |
| Iron County   | MA2376   | Premier Body & Paint Inc.                  |
| Salt Lake County                                    | MA1982   | ACS Precision Finish Inc.                  |
| Salt Lake County                                    | MA2143   | AutoMenders Inc.                           |
| Salt Lake County                                    | MA2378   | Central Body Shop                          |
| Salt Lake County                                    | MA2372   | Hinckley Automotive Inc.                   |
| Salt Lake County                                    | MA1227   | JP’S Collision                             |
| Salt Lake County                                    | MA490    | L.W. Auto Body, Inc.                       |
| Salt Lake County                                    | MA2374   | Rick Warner Body Shop                      |
| Salt Lake County                                    | MA2146   | Rob Schmidt Body and Paint Inc.            |
| Salt Lake County                                    | MA1225   | Unique Auto Body                           |
| Salt Lake County                                    | MA1685   | Higgins Body and Paint Inc.                |
| Sevier County                                       | MA2375   | Hansens Collision Center, LLC              |
| Sevier County                                       | MA1983   | Jorgensen Ford Inc.                        |
| Summit County                                       | MA1988   | KC Auto Body and Towing, Inc.              |
| Uintah County                                       | MA565    | Basin Collision Repair                     |
| Utah County   | MA1686   | Advanced Collision Repair                  |
| Utah County   | MA2377   | Legend Collision Repair Inc.               |
| Utah County   | MA1225   | Unique Auto Body                           |
| Wasatch County                                      | MA1988   | KC Auto Body and Towing, Inc.              |
| Washington County                                   | MA1980   | Rocky Mountain Collision                   |
| Weber County  | MA2145   | Auto Body & Mechanical Inc. dba B & R Auto |

## COOPERATIVE CONTRACT: ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND

By Brenda Veldevere

State Purchasing announces the new "Assistive Technology Products for the Blind" portfolio of Best Value State Cooperative Contracts. These contracts were solicited by use of an approved vendor list and have contract numbers starting with the letters "AV." These nine contracts cover 29 different categories of assistive technology products. Use of these contracts requires a Competitive Quotation Process as outlined below:

**Step 1:** Eligible Users (that are not Executive Branch Agencies) must review the Approved Vendor List Category Matrix found on page 3 of the contract summary document.

**Step 2:** From each of the Vendors on the Approved Vendor List that provides the product category needed, eligible users obtain a written quote (product(s) price + actual freight cost).

**Step 3:** The Eligible User must purchase the product(s) with the Vendor providing the total lowest quotation (product(s) price + actual freight cost).

**Step 4:** Per 63G-6a-604(5) after the award, the Eligible User will make a tabulation available for public inspection.

**Step 5:** Eligible User will keep all documents in a file for auditing purposes.

Please note if an eligible user is an Executive Branch Agency of the State of Utah then s/he must contact Brenda Veldevere

at [bveldevere@utah.gov](mailto:bveldevere@utah.gov) and she will obtain your quotes. If you have questions relative to the use of these contracts, please contact Brenda Veldevere at [\(801\) 538-3142](tel:8015383142) or by email at [bveldevere@utah.gov](mailto:bveldevere@utah.gov).

### ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND

4/18/2016 –04/17/2021

Quotation process required when using this cooperative contract approved vendor list. Executive Branch Agencies must contact State Purchasing Agent Brenda Veldevere for quote process.

|        |  |
|--------|--|
| AV2363 | AXIS                                   |
| AV2364 | BAUM (USA) INC                         |
| AV2365 | BOUNDLESS ASSISTIVE TECHNOLOGY         |
| AV2366 | DIGITAL APEX LLC                       |
| AV2367 | HUMANWARE USA INC                      |
| AV2368 | LOW VISION REHABILITATION SERVICES, LC |
| AV2369 | MAXI AIDS, INC                         |
| AV2370 | ROCKY MOUNTAIN LOW VISION              |
| AV2371 | SCHOOL HEALTH CORP                     |

## STATE OF UTAH

Division of Purchasing  
3150 State Office Building  
Capitol Hill Complex  
PO Box 141061  
Salt Lake City, UT 84114

Phone: 801-538-3026

**We're on  
the Web !**

[purchasing .utah.gov](http://purchasing.utah.gov)

## 2016 DATES TO REMEMBER

- 10 June Contracts and amendments must be received by State Purchasing in order for processing prior to year end.
- 21 June Registration for PEP Seminar ends
- 28 June Procurement Education Partnership (PEP) Seminar
- 30 June Purchases or services must be received by Jun 30 if agency want to pay with FY16 money
- 20 Sep Procurement Education Partnership (PEP) Seminar
- 06 Dec Procurement Education Partnership (PEP) Seminar

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## HOW TO RECEIVE THE PURCHASING UPDATE NEWSLETTER

Did you receive this newsletter from a co-worker? Do you want to receive the Purchasing Update directly? Please follow the appropriate steps below.

### (A) Individuals who have a State Google email account:

Step 1: Enter into GROUPS in the State Google email account

Step 2: In the new window's search field, type PURCHASING NEWSLETTER

Step 3: Google will list the "Purchasing Newsletter" as a group. Select the group.

Step 4: Click JOIN GROUP.

Step 5: In the new window, click JOIN GROUP. The administrator will be informed of your request and approve it.

### (B) Individuals that do not have a State Google email account:

Please send an email to Tara Eutsler, [teutsler@utah.gov](mailto:teutsler@utah.gov) or to John Palmer, [johnpalmer@utah.gov](mailto:johnpalmer@utah.gov).

## NEW STATE OF UTAH “BEST VALUE” COOPERATIVE CONTRACTS

| TITLE   | CONTRACT | VENDOR                          | DATES                | ADDITIONAL INFORMATION   |
|---|----------|---------------------------------|----------------------|--|
| Large Vehicle and Auto Body Repairs (Dushesne County)           | MA469    | Val's Body and Paint Shop, Inc. | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Salt Lake County)          | MA490    | L.W. Auto Body, Inc.            | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Item: Large Vehicle and Auto Body Repairs (Uintah County)       | MA565    | Basin Collision Repair          | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Salt Lake & Utah County)   | MA1225   | Unique Auto Body                | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Salt Lake County)          | MA1227   | JP'S Collision                  | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Davis County)              | MA1433   | Auto Crafters Auto Body & Paint | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Salt Lake & Davis County)  | MA1685   | Higgins Body and Paint Inc.     | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Utah County)               | MA1686   | Advanced Collision Repair       | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Cache County)              | MA1970   | Miller Auto Body                | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Beaver County)             | MA1977   | Tony & Dave's Auto Center, Inc. | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Washington County)         | MA1980   | Rocky Mountain Collision        | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Salt Lake County)          | MA1982   | ACS Precision Finish Inc.       | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Sevier County)             | MA1983   | Jorgensen Ford Inc.             | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Wasatch and Summit County) | MA1988   | KC Auto Body and Towing, Inc.   | 5/1/2016 – 4/30/2021 | New contract awarded to the same vendor. Multiple award that is region based |

## NEW STATE OF UTAH “BEST VALUE” COOPERATIVE CONTRACTS

| TITLE  | CONTRACT | VENDOR                                     | DATES                   | ADDITIONAL INFORMATION   |
|--|----------|--|-------------------------|--|
| Large Vehicle and Auto Body Repairs (Salt Lake County)       | MA2143   | AutoMenders Inc.                           | 5/1/2016 – 4/30/2021    | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Weber and Davis County) | MA2145   | Auto Body & Mechanical Inc. dba B & R Auto | 5/1/2016 – 4/30/2021    | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Salt Lake County)       | MA2146   | Rob Schmidt Body and Paint Inc.            | 5/1/2016 – 4/30/2021    | New contract awarded to the same vendor. Multiple award that is region based |
| Large Vehicle and Auto Body Repairs (Salt Lake County)       | MA2372   | Hinckley Automotive Inc.                   | 5/1/2016 – 4/30/2021    | Multiple award that is region based  |
| Large Vehicle and Auto Body Repairs (Salt Lake County)       | MA2374   | Rick Warner Body Shop                      | 5/1/2016 – 4/30/2021    | Multiple award that is region based  |
| Large Vehicle and Auto Body Repairs (Sevier County)          | MA2375   | Hansens Collision Center, LLC              | 5/1/2016 – 4/30/2021    | Multiple award that is region based  |
| Large Vehicle and Auto Body Repairs (Duchesne County)        | MA2373   | G. T. Enterprises of Duchesne              | 5/1/2016 – 4/30/2021    | Multiple award that is region based  |
| Large Vehicle and Auto Body Repairs (Iron County)            | MA2376   | Premier Body & Paint Inc.                  | 5/1/2016 – 4/30/2021    | Multiple award that is region based  |
| Large Vehicle and Auto Body Repairs (Utah County)            | MA2377   | Legend Collision Repair Inc.               | 5/1/2016 – 4/30/2021    | Multiple award that is region based  |
| Large Vehicle and Auto Body Repairs (Salt Lake County)       | MA2378   | Central Body Shop                          | 5/1/2016 – 4/30/2021    | Multiple award that is region based  |
| Large Vehicle and Auto Body Repairs (Box Elder County)       | MA2379   | Petersen Body & Glass                      | 5/1/2016 – 4/30/2021    | Multiple award that is region based  |
| In-Vehicle Repeaters   | AR2258   | Pyramid Communications                     | 11/06/2015 – 06/30/2018 | Executive Branch agencies who are not exempt must contact DTS to order       |
| Microwave Antennas   | AR2277   | Ceragon Networks, Inc.                     | 1/15/2016 – 06/30/2018  | Executive Branch agencies who are not exempt must contact DTS to order       |
| Dispatch Consoles  | AR2256   | Zetron, Inc.                               | 2/29/2016 – 06/30/2018  | Executive Branch agencies who are not exempt must contact DTS to order.      |
| Data Breach and Credit Monitoring Services                   | AR2362   | CS Identity Corporation                    | 4/21/2016— 2/22/2018    |  |

\*The brief information in this newsletter is intended to highlight new contracts and contract changes. Always read the entire contract information sheet prior to making a purchasing decision.

## NEW STATE OF UTAH “BEST VALUE” COOPERATIVE CONTRACTS

| TITLE  | CONTRACT | VENDOR                                 | DATES                 | ADDITIONAL INFORMATION  |
|--|----------|--|-----------------------|---|
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2363   | AXIS                                   | 4/18/2016—4/17/2021   | Quotation process required when using this cooperative contract approved vendor list. Executive Branch Agencies must contact State Purchasing Agent Brenda Veldevere for quote process. |
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2364   | BAUM (USA) INC                         | 4/18/2016—4/17/2021   |   |
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2365   | BOUNDLESS ASSISTIVE TECHNOLOGY         | 4/18/2016—4/17/2021   |   |
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2366   | DIGITAL APEX LLC                       | 4/18/2016—4/17/2021   |   |
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2367   | HUMANWARE USA INC                      | 4/18/2016—4/17/2021   |   |
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2368   | LOW VISION REHABILITATION SERVICES, LC | 4/18/2016—4/17/2021   |   |
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2369   | MAXI AIDS, INC                         | 4/18/2016—4/17/2021   |   |
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2370   | ROCKY MOUNTAIN LOW VISION              | 4/18/2016—4/17/2021   |   |
| ASSISTIVE TECHNOLOGY PRODUCTS FOR THE BLIND      | AV2371   | SCHOOL HEALTH CORP                     | 4/18/2016—4/17/2021   |   |
| AUTOMATED EXTERNAL DEFIBRILLATORS                | MA2261   | PHYSIO-CONTROL INC                     | 12/02/2015—03/31/2017 |   |
| School Graduation Supplies & Class Rings         | AV2350   | Herff Jones                            | 03/01/2016—02/28/2021 | New vendor for a portfolio of contracts. Also see other contracts.  |
| SALT PUMPING SYSTEMS and MAINTENANCE             | PA1421   | STEPSAVER, INC                         | 05/13/2016—05/12/2021 | New Contract with the same vendor   |
| Salesforce licensing, services, and applications | PD2360   | Carahsoft Technology Corporation       | 05/1/2016—04/30/2021  | Executive Branch agencies who are not exempt must contact DTS to order  |
|  |          |  |                       |   |
|  |          |  |                       |   |
|  |          |  |                       |   |

\*The brief information in this newsletter is intended to highlight new contracts and contract changes. Always read the entire contract information sheet prior to making a purchasing decision.

## EXTENDED STATE OF UTAH “BEST VALUE COOPERATIVE CONTRACTS

| TITLE   | CONTRACT | VENDOR  | DATES              | ADDITIONAL INFORMATION  |
|---|----------|---|--------------------|---|
| LTL Freight Transportation Services   | PD136    | UPS Freight   | Thru<br>7/30/2016  |   |
| RF Transmission Lines   | AR850    | Radio Frequency Systems, Inc.                           | Thru<br>06/30/2018 | Executive Branch agencies who are not exempt must contact DTS to order. |
| SANDBAGS, POLYPROPYLENE (1600 HOUR UVI RATING)                                    | MA2107   | Just Us Bag Company, Inc.                               | Thru<br>5/30/2016  | Extended for one month  |
| Radios: Portable, Mobile  | AR1810   | RELM (King)   | Thru<br>6/30/2018  | Executive Branch agencies who are not exempt must contact DTS to order. |
| Radios: Portable, Mobile, Desktop, In-Vehicle Repeater                            | AR2274   | Harris RFCD   | Thru<br>6/30/2018  | Executive Branch agencies who are not exempt must contact DTS to order. |
| Radios: Portable, Mobile, Desktop, Base Stations/Repeaters, Mobile Radio Antennas | AR1099   | Motorola Solutions Inc.                                 | Thru<br>6/30/2018  | Executive Branch agencies who are not exempt must contact DTS to order. |
| Radios: Microwave   | AR2275   | Aviat Networks  | Thru<br>09/30/2016 | Executive Branch agencies who are not exempt must contact DTS to order. |
| Base Station/Repeater Radio Antennas, RF Filtering Equipment                      | AR2257   | Telewave, Inc.  | Thru<br>6/30/2018  | Executive Branch agencies who are not exempt must contact DTS to order. |
| Base Station/Repeaters, Single-Band Tier II                                       | AR2260   | Daniels Electronics Ltd dba: Codan Radio Communications | Thru<br>06/03/2018 | Executive Branch agencies who are not exempt must contact DTS to order. |
| Radios: Portable, Mobile, Desktop   | AR2099   | JVCKenwood USA Corporation                              | Thru<br>06/03/2018 | Executive Branch agencies who are not exempt must contact DTS to order. |

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## EXTENDED STATE OF UTAH “BEST VALUE COOPERATIVE CONTRACTS

| TITLE                                | CONTRACT | VENDOR                           | DATES            | ADDITIONAL INFORMATION                       |
|--------------------------------------|----------|----------------------------------|------------------|--|
| Construction – Job Order Contracting | MA241    | Okland Construction              | Thru<br>5/1/2017 | See <i>Other Conditions</i> on summary sheet |
| Construction – Job Order Contracting | MA244    | A J Construction, Inc.           | Thru<br>5/1/2017 | See <i>Other Conditions</i> on summary sheet |
| Construction – Job Order Contracting | MA243    | Benstog Construction Corporation | Thru<br>5/1/2017 | See <i>Other Conditions</i> on summary sheet |
| Construction – Job Order Contracting | MA245    | C R C Construction, Inc.         | Thru<br>5/1/2017 | See <i>Other Conditions</i> on summary sheet |

The URL for the State of Utah Best Value Cooperative Contract Search Engine is

<http://purchasing.utah.gov/statecontractdirectory.html>

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**EXPIRED OR CANCELED STATE OF UTAH "BEST VALUE COOPERATIVE CONTRACTS**

| TITLE   | CONTRACT | VENDOR                              | END DATES           | ADDITIONAL INFORMATION |
|---|----------|-------------------------------------|---------------------|------------------------|
| AUTO BODY REPAIRS (Cache County)  | MA1971   | Miller Auto Body Inc.               | Ended<br>4/30/2016  |                        |
| AUTO BODY REPAIRS (Millard County)  | MA1979   | Precision Auto Works                | Ended<br>4/30/2016  |                        |
| AUTO BODY REPAIRS (Juab County)   | MA1987   | Bert's Body and Glass               | Ended<br>4/30/2016  |                        |
| AUTO BODY REPAIRS (San Juan County)   | MA2001   | Alans Body Shop                     | Ended<br>4/30/2016  |                        |
| AUTO BODY REPAIRS (Tooele County)   | MA2142   | Flashback Auto Body/<br>Restoration | Ended<br>4/30/2016  |                        |
| AUTO BODY REPAIRS (Salt Lake County)  | MA2144   | Shine Collision Repair<br>Inc       | Ended<br>4/30/2016  |                        |
| REPLACEMENT OF<br>AUTOMOTIVE GLASS AND<br>WINDSHIELD REPAIR, SMALL<br>CRACKS AND ROCK CHIP                        | MA413    | Delta Glass and Tire                | Ended<br>05/10/2016 |                        |
| READY MIX CONCRETE (Juab,<br>Salt Lake (5300 So. to Pt. of<br>Mtn.), Sanpete, Sevier, Utah,<br>and Juab counties) | PD217    | Westroc Inc.                        | Ended<br>04/13/2016 |                        |

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Expirations and cancellations can be missed by the newsletter. Cooperative Contract Summary Sheets should not be saved to a hard drive, rather individuals should always check with the State Contract Search Engine to insure that the individual contracts are still active.