

## Business Request for GRAMA Business Confidentiality Claim

**Note:** Utah Code § 63G-2-305(1) states that trade secrets can be protected if the person submitting the trade secret provides the governmental entity with a confidentiality claim. Likewise, Utah Code § 63G-2-305(2) states that commercial financial information can be protected if disclosure could reasonably be expected to result in unfair competitive injury to the person submitting the information, and that person has provided a confidentiality claim. Confidentiality claims are described in Utah Code § 63G-2-309. A claim must include a concise statement of reasons supporting the claim and must be submitted with the information requested to be protected. **A claimant MUST submit a redacted and non-redacted version of their proposal. The entire proposal may NOT be redacted. The Division of Purchasing will not redact a proposal on behalf of a claimant if they fail to upload a redacted copy of their proposal.**

**Claimant information:**

Company name:

Address:

City:

State:

ZIP code:

Name of company representative:

Telephone number:

Email address:

**Details about confidentiality claim:**

This claim applies to records submitted  
to: Reason for submission:

Date:

Confidentiality request applies to:

page paragraph reason

Following is a concise statement of reasons supporting this confidentiality claim:

**Note:** Making a confidentiality claim does not guarantee protected classification if government receives a records request.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_