**Design Professional Services**

The following Design Professionals responded to a Request for Statement of Qualifications per the Utah Procurement Code 63G-6a and applicable rules found in the Utah Administrative Code.

**Instructions**

R33-105 Small Purchases Threshold for Design Professional Services

The small purchase threshold for design professional services is a maximum amount of $100,000.00 per project.

A procurement unit shall include minimum specifications when using the small purchases threshold for design professional services.

After selecting a minimum of three firms the procurement unit shall rank the firms in order and begin fee negotiations, up to $100,000.00, with the highest ranked firm. If an agreement cannot be reached with the highest ranked firm, the procurement unit shall move to the next highest ranked firm and so on until a fee agreement is reached.

(Executive Branch Procurement Units that do not have independent procurement authority shall involve the Division of Purchasing in the above process.)

Questions on the above process should be directed to Jeff Hammer ([jhammer@utah.gov](mailto:jhammer@utah.gov) or 801-957-7148) or Ann Schliep ([aschliep@utah.gov](mailto:aschliep@utah.gov) or 801-957-7132)