



State of Utah

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NATE WINTERS
Deputy Director

Date: September 14, 2022

To: Nate Winters, DHHS Deputy Director

From: Curt Williams, Financial Manager I, DHHS Office of Finance

RE: Central Utah Youth Center - Walk-In Refrigerator Repair Emergency

Please see the attached information regarding **\$9,868.76** in emergency repairs completed to the walk-in refrigerator at Central Utah Youth Center (CUYC).

On July 27, 2022 the walk-in cooler was found unable to maintain a temperature cold enough to stay within food safety standards. There was a large amount of food items that would spoil or need to be discarded if the refrigerator was not repaired quickly.


JJYS attempted to reach out to other vendors, but only found one able to come and repair in a timely manner. Peterson Refrigeration & Mechanical provided a quote and was able to complete the repair on 8/15/2022.

The delay for reporting is due to a miscommunication of Emergency Notification and misunderstanding of payment documentation. Total costs were communicated to DFA on Friday 9/9/2022 for the repair.

Attachments:

- Email notification and request to complete Emergency Notification form
- Emergency Notification Form completed 9/14/2022
- Email regarding payment documentation
- Payment documentation

Approval of this Emergency Procurement,


Nate Winters (Sep 19, 2022 10:43 MDT)

Nate Winters, DHHS Deputy Director
On behalf of Department Executive Director's Office