

Emergency Purchase 63G-6a-803

GAE 410 22-719

Long Building Technologies

On Tuesday, November 17th, 2021, an Emergency Procurement was approved by Facilities Director Shawn Anderson for (1) one each Armstrong Seal Bearing Housing Assembly for the DIO Admin Building Boiler Room Feed Pump Station.

This pump stations provides the Administration Building and the Fred House Training Academy with the water supply necessary to support the culinary water supply, HVAC systems, and fire suppression systems for both buildings. The pump station operates on (4) four critical pumps to keep up with supply and demand to support all systems. One of these critical pumps failed and was not operating correctly. A work order repair was requested by our safety and risk management team as a safety concern needing repair.

It was determined that it was necessary to proceed with this procurement as an Emergency in order to mitigate a circumstance that was likely to have a negative impact on the health, safety, and welfare of our staff, and to protect the legal interest of our department as stated in 63G-6a-803.

To ensure that the procurement was made with as much competition as possible, and as required by code, (3) three potential vendors were contacted and the following (2) two competitive bids we obtained.

Long Building Technologies - Travis Heugly

Quote #107150 –Quoted price \$1675.00 each, no additional freight, in stock ready for same day pickup.

Energy West - Bob Pahl

Quoted price \$1340.00 plus freight fee - ETA 2 weeks to ship ARO +transit time

Due to the minimum 2-week lead time from the low bid vendor it was determined that it was in the best interest of the department for an award to be made to Long Building Technologies as the part was readily available for same day pickup. The part was picked up and repairs made right away to correct safety issues concerning the failed pump and avoid a lapse in water supply to the buildings. This helped ensure the integrity of the pump station system, also ensuring that water supply was sufficient to support all systems required.

Please see supporting documentation to include purchase order, vendor quotes, and safety memo regarding this matter. If you have questions or need any additional information, please let me know.