



# Utah Division of Purchasing and General Services

## **POLICIES AND PROCEDURES**

**Subject: Items That Do Not Require Procurement**

**References: UCA 63G-6a-103 & 303(5)**

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### **Policy:**

Pursuant to Utah Code Section 63G-6a-303(5), the Chief Procurement Officer has determined that the following items do not meet the definition of a “procurement item” as defined in Utah Code 63G-6a-103 and, as such, are not subject to the requirements of the Utah Procurement Code 63G-6a and do not require that a “procurement” be conducted. An executive branch procurement unit under the the Division of Purchasing does not need to submit a requisition to State Purchasing for the items listed below:

- (a) Professional Association Membership Dues and Fees.
- (b) Conferences Fees Sponsored by a Government Agency or Professional Association.
- (c) Sponsorships of events or conferences.
- (d) Contracts between executive branch agencies and Local Mental Health Authorities or Local Substance Abuse Authorities