

## TECH-PAC Meeting Minutes

Wednesday, January 18, 2017

### Attendees:

Tyler Brinkerhoff	Paul Driggs
Lisa Rock	Wes Marler
Kirt Michaelis	Sharon Wilkerson
Monty Henderson	Kent Thygerson
Ed Welch	Bonnie Henderson
Russ Gault	Tyler Call
Tom Kimber	Keith Sprouse

### Discussion Items:

#### Introductions

Update on State of Utah's Cloud Solutions Master Agreements (NASPO ValuePoint). Jennifer will be happy to provide contract updates as the master agreements are executed – call for more information.

Group reviewed the draft modifications of the Utah Procurement Code. Bill has not yet been numbered. Tyler B. and Russ provided language updates specific to Applied Technology Colleges. Jennifer submitted the updated language to Kent Beers/Legislative Research and General Counsel.

Discussed procurement scams and what to watch out for – PO scams directed at local vendors and scammers claiming to be vendors submit false account numbers to public entities requesting account number changes. Recommendation – if a request to change accounting information is received, contact the vendor's local representative directly to verify request is valid. Be cautious about posting PO templates and documents with personal information/signatures.

The Division of Purchasing will be happy to conduct cooperative solicitation for any product/service needed. Jennifer will also coordinate any procurement training an Applied Technology College campus needs. Group suggested Student Mental Health Services. Contact Jennifer with any additional requests.

It was brought up that Adobe licenses are escalating in costs for ATC's. Jennifer to contact Fay Tan and see if the Software Resellers have any ideas on how to increase cost savings.

PEP Training is March 16, 2017 - 9:00 am – 4:00 pm. Lunch will be provided. No cost to attend.

The group decided that it is helpful to hear what other universities and educational organizations are doing. Group is also interested in learning about other educational/technical cooperative procurement opportunities. Jennifer will provide updates from EdPAC and UPAC at future meetings.

Tyler Brinkerhoff accepted the nomination for TECH-PAC Committee Chair.

Next meeting is Wednesday, March 29<sup>th</sup>. Lunch at 12:00 pm – TECH-PAC begins at 12:30 pm.