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# HOW TO FIND SOLICITATIONS

STEP BY STEP INSTRUCTION FOR VENDORS

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Utah Division of Purchasing  
and General Services

- Login to your U3P Account using this link:  
<https://solutions.sciquest.com/apps/Router/SupplierLogin?CustOrg=StateOfUtah>
- Then select “Sourcing” and select “Search Events”



The screenshot shows the U3P Utah Public Procurement Place interface. The left sidebar contains a menu with the following items: Home, Catalogs and Contracts, Sourcing (highlighted with a blue arrow), Reporting, Administer, and Registration. The main content area features a welcome message and a section for Sourcing Events.

**U3P Utah Public Procurement Place**  
Provided by DAS Division of Purchasing

Home > Customer Portal Home > Home - PURCH A

**Welcome to the Utah Public Procurement Place.**

On July 15, 2019 the Division of Purchasing was made aware of an email spoofing attempt using the contact information of Division Director Christopher Hughes. The subject line of this spoofed email is shown below: Bidding Opportunities (UTAH State Purchasing)

If you or anyone in your organization receives this email, please delete it immediately. If you have clicked on any links in this email, please contact your IT team. The Division of Purchasing is working with the State's

**Quick Links to Common Tasks**

[Manage Registration Profile](#)

**Sourcing Events**

Show Opening or Closing Soon



Showing 1-5 of 173 results

Event Number	Status	Event Title
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- You can then search by Sourcing Event Number, Type, Status and other search functions.

**Search**[simple search](#)

**Sourcing Event Identification**  
Event Number

**Sourcing Event Information**  
Sourcing Event Type    
Date    
Supplier  

**Sourcing Event Status**  
☐ Released ☐ Open  
☐ Closed ☐ Canceled  
☐ Awarded

**Intent To Bid**  
☐ Not Set ☐ Yes  
☐ No

- Another way to search events, is to go to this website:
- <https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=StateOfUtah>
- Where you can search by event title, number, contact, or short description.

The screenshot displays the 'Utah Public Procurement Place' website. At the top, the logo 'U3P' is followed by the title 'Utah Public Procurement Place'. Below this, a section titled 'Business Opportunities' contains a link to 'Back to Division of Purchasing Home Page'. A navigation bar includes tabs for 'Open for Bid', 'Upcoming', 'Closed', 'Awarded', and 'All'. A search section features a 'Keyword' label, a search input field with the placeholder text 'Search by event title, number, contact, short description, or commodity code description', a 'Clear' link, and a blue 'Search' button. Below the search bar, a 'Sort by' dropdown menu is set to 'Close date descending'. At the bottom, a pagination bar shows 'Page 1 of 10' and '1-20 of 189 Results', with a '20 Per Page' dropdown on the right. Two columns, 'Status' and 'Details', are visible at the very bottom of the interface.