



June 2018

PURCHASING UPDATE

Unforeseen Consequences in Using Free Procurement Software

Omar Salaymeh, the Executive Director of Customer Service at Bonfire, wrote a worthwhile [article](#) that delves into the high price of free procurement software. Mr. Salaymeh states that “in the case of free procurement software, many procurement professionals are accepting a ‘free’ platform at face value, without the critical lens they apply to other buying decisions. These platforms, in which vendors shoulder the cost of the software, may technically be free for buyers, but they come with high costs — to the competitiveness of your projects, the openness of your process, and the ability of your platform to keep pace with innovation.” Ultimately, by using a ‘free’ platform shouldered by vendors there’s the “inevitable result of making participation in your contracts both more expensive and more difficult... [And thus] a smaller vendor pool, and reduced competition. When you consider that each additional supplier bidding on a given project results in a 5 – 20% greater pricing spread, the potential business cost of limiting competition quickly eclipses the price you might have paid for software in the first place.”

It is recommended that you review Salaymeh’s article and understand the importance of not creating barriers during the public procurement process. In addition, as a reminder the State of Utah Division of Purchasing offers for all public entities an e-procurement system, SciQuest, free of charge. Vendors do not shoulder the cost for the Division’s SciQuest system, but rather the Division shoulders the cost. Vendors and public entities may participate in the Division’s system free of charge. If your entity needs additional training on SciQuest, reach out to Windy Aphayrath for assistance.

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Save the Date

Procurement Education Partnership Seminar

- September 6, 2018
- December 6, 2018

Cooperative Contracts: Professional Painting Services

By Kaitee Hall

There are five available approved vendors who have State of Utah cooperative contracts for professional painting services. Various services are provided through the contracts and are as follows:

Exterior Professional Painting – Involves staging an area to be painted, including scaffolding and protective coverings; minor repair and patching of surfaces; cleaning, priming, masking, and other critical preparations of surfaces; application of all specified products; and final cleanup to leave the area totally habitable. Primary areas to be painted consist of walls, doors, door frames, windows, window frames, railings, etc.

Interior Professional Painting – Includes the services described above for “Exterior Professional Painting.” Primary areas to be painted consist of walls, ceilings, baseboard, doors, door frames, cabinets, casework, windows, window frames, railings, moldings, some fixed equipment, etc.

Wall Coverings – Application/re-application of wallcoverings. Includes wallpaper, textured fabrics, textured wall designs, etc.

Specialized Coatings – Hardwood stains, varnishes, and other specialized coatings. These are primarily utilized in the refinishing of wood doors, transom panels, and casework.

Exterior Professional Painting of Old/Historic Buildings – Follow best practices when performing painting services to preserve the exterior of old/historical buildings. Includes the services as described above for “Exterior Professional Painting.”

Interior Professional Painting of Old/Historic Buildings – Follow best practices when performing painting services to preserve the interior of old/historical buildings. The same services are offered under this category as are offered under the category entitled “Interior Professional Painting.”

Purchasing from the approved vendor list is different than purchasing off of a standard State Cooperative Contract. Each project requires its own scope of work, which will detail agency specific requirements, schedule requirements, dimensions of the area to be painted, etc. Detailed ordering instructions are available in each in the contract.



Attachment C: Instructions for Use of Approved Vendor List of Professional Painting Services. This should prove to be a very helpful resource as you seek to purchase from this AVL portfolio.

Contract categories allowed by each vendor are listed on the website under the “Additional Details” portion of the agreement. (or see following page) Regions serviced by each vendor are listed under Attachment B: Statement of Qualifications of each agreement.

As questions arise about these contracts, please contact Kaitee Hall at kaiteehall@utah.gov or 801-538-3142.

SCC: Professional Painting Contractors

See article on page 2

VENDOR	REGIONS	CATEGORIES
Enterprise Painters LLC	1	Exterior Professional Painting, Interior Professional Painting, Specialized Coatings, Exterior Professional Painting of Old/Historical Buildings, Interior Professional Painting of Old/Historical Buildings
JM Larsen Painting, Inc.	1-5	Exterior Professional Painting, Interior Professional Painting, Wall Coverings, Specialized Coatings, Exterior Professional Painting of Old/Historical Buildings, Interior Professional Painting of Old/Historical Buildings
JM Painting Enterprises	1-5	Exterior Professional Painting, Interior Professional Painting, Wall Coverings, Specialized Coatings, Exterior Professional Painting of Old/Historical Buildings, Interior Professional Painting of Old/Historical Buildings
Pacific Painting & Wallcovering	1-5	Exterior Professional Painting, Interior Professional Painting, Wall Coverings, Specialized Coatings, Exterior Professional Painting of Old/Historical Buildings, Interior Professional Painting of Old/Historical Buildings
Peck's Painting LLC	1	Exterior Professional Painting, Interior Professional Painting, Wall Coverings, Specialized Coatings, Exterior Professional Painting of Old/Historical Buildings, Interior Professional Painting of Old/Historical Buildings

The Splitting of Procurements through Subscription Business Model

Remember the good old days when you went to your favorite electronic store to buy the newest version of Microsoft Office, and then went home to insert the CD-ROM into your computer? Today, that model has been replaced with the subscription business model.

The subscription business model is where a customer must pay a subscription price (usually a recurring price) to have access to a product or service, was pioneered by magazines and newspapers, but is now used by many businesses and websites. This [website](#) shows different examples, which are prem-

ised on continuing and regularly scheduled payments.

There is little doubt that you are all familiar with this practice. As technology has advanced, major companies like Amazon, Microsoft, Adobe, and others have implemented this business model successfully. This subscription business model is self-evident in the Software as a Solution (SaaS) software solutions like Office 365, where you pay a yearly subscription and the software is automatically updated.

The subscription business model in some instances may conflict with the Utah Procurement Code. For

Continued on the Next page

The Splitting of Procurements—Continued

example, Section 63G-6a-506 for Small Purchases. Specifically, Utah Code 63G-6a-506(6) provides the following:

(6) Except as otherwise expressly provided in this section, a procurement unit:

(a) may not use the small purchase standard procurement process described in this section for ongoing, continuous, and regularly scheduled procurements that exceed the annual cumulative threshold; and

(b) shall make its ongoing, continuous, and regularly scheduled procurements that exceed the annual cumulative threshold through a contract awarded through another standard procurement process described in this chapter or an applicable exception to another standard procurement process, described in Part 8, Exceptions to Procurement Requirements.

With a subscription based payment plan, the initial or first year payment may be under the small purchase threshold; however, when you consider the full term of the procurement item, the cost may exceed your procurement unit's small purchase threshold.

For example, if a procurement unit wanted to purchase a SaaS solution and the yearly subscription fee was \$600 per year, then the procurement unit may be able to justify the item as a small purchase. However, the procurement unit must consider its continuing needs and reasonably determine if the item will be purchased for multiple years. If an ongoing need is perceived, but no natural term, a best practice would be to consider the standard contract length of five years. But be careful not to shorten the contract term to be under your small purchase threshold.

It is tempting for a procurement unit to use a subscription model and to conveniently find their purchases technically within acceptable thresh-

olds under the Utah Procurement Code (and any applicable rules). However, even if smaller purchases fall within all applicable thresholds that is not the end of the story. The Utah Procurement Code makes it clear that small purchases should not be used for the purpose of avoiding standard procurement processes. Often there are items that a procurement unit intends to purchase and to use essentially indefinitely because they are critical to their purpose or mission. To break up such procurements that would normally require a standard procurement process into smaller purchases (via a subscription model or any other means) to avoid a standard procurement process is simply unlawful and effectively grants an indefinite contract to a vendor (please see Utah Code 63G-6a-506(8)).

In continuing with the example, if the procurement unit wanted to purchase a subscription for the procurement item for 10 years, then the \$600 per year item has a real contract value of \$6,000, which may require a more formal procurement process. This point was discussed in the State Auditor's [Report No. SANT-18-SP](#). In the future, the State Auditor's Office will be reviewing such subscription based payments during the course of their projects and will issue findings where appropriate, including recommending such purchases be considered for the life of the contract.

The key is to really just remember that, as public entities, procurement units are held to a higher standard than the private sector, and that standard is the Utah Procurement Code. We shouldn't be trying to "game" the small purchase system. [See Legislative Audit Report Number 2011-13](#). The main purpose of the Utah Procurement Code is to promote competition. As such, the subscription business model that many vendors are using today should not be used to circumvent the competition (through standard procurement processes) that the Utah Procurement Code requires for certain procurements.

Print Services

By Heather Stevens

Did you know the State of Utah Division of Purchasing and General Services has two separate programs within Print Services for essential document production?



Digital Copier Lease & Maintenance Program

Presently, over 1,000 copiers are in use throughout the state through this service. The principle advantages of the program are:

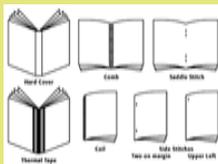
All costs are paid monthly from the operating budget.

A reliable copier to meet present and future needs.

Excellent service.

Scheduled copier replacement.

No more paper work for establishing maintenance contracts.



State Copy Center

Prints-B/W-Full Color

Finishing-Tape-Coil-GBC-Off-Line Stapling-Padding-Folding-Drilling-Cutting

Lamination-5-10 mil- Business Cards-File Card-Letter-Legal

Other Items-Black or Color Transparencies-Blank & Printed Tabs-Collating-Scanning-Labels-Variable Data-Design Services

Print Services manages essential document production services for state government. This is accomplished by two separate programs within Print Services: Digital Copier Lease and Maintenance Program and the State Copy Center. Both of these services are available to state and local governments, as well as other government institutions and political subdivisions.

Digital Copier Lease and Maintenance Program

Walk-up copier management for agencies statewide

Digital Copier Lease and Maintenance Program is a unique service program for agencies that would like to lease equipment for self-service or walk up copying. It's also designed for agencies that want to create a "hassle free" self-service copying environment in their office. Included with the service is a copier that meets the agencies long-term requirement, specifications and full service maintenance through the manufacturer or its local representative.

State Copy Center

State Sensitive Document Printing And Related Publishing Services for agencies statewide.

State Copy Center provides high quality digital printing and related services for sensitive documents that should not be printed through Utah Correctional Industries. The Print Center (Xerox) provides printing on-demand in form of high volume black & white or color impressions. Additionally, the Print Center is equipped with a variety of bindery and finishing services. Print Services handles the invoice/billing process for print jobs done at the State Copy Center.

For additional information on both programs check out our web site <https://purchasing.utah.gov/general-services/print-services/>

Print Services Contacts:

Larry Harston
Program Manager
801-538-3167
lharston@utah.gov

Heather Stevens
Purchasing Agent
801-323-4325 hstevens@utah.gov

Print Services shared email account:
digitalcopierservice@utah.gov



Cooperative Contracts: Herbicides and Fertilizers

By Tim Hodges

With the weather warming up, it's time to start planning for the upcoming growing season. Unfortunately, as with all growing seasons, we have to "accept the good with the bad". Meaning we all want to promote healthy growth of grasses, trees, and flowers while making sure that the tough Utah weeds are eradicated. Fortunately, we have several statewide contracts in place to keep the grass green and weed free on both sides of the fence.



Our Contracts contain numerous fertilizers, grass seeds, and herbicides to aide Eligible Users. These products include, but are not limited to; Nitrogen Fertilizer, Balanced Fertilizer, Greens Fertilizer, Small Particle Poly S/NS-52 Fertilizer, Large Particle Poly S Fertilizer, Large Particle Long Lasting Extended, Wetting Agents/Water Retention Products, Fertilizer Plus Insecticide, Herbicide and Pre-emergence Products, Growth Regulators, Granular Fungicides, Sprayable Fungicides, and Various Seed.



No doubt, the scorching Utah summer is upon us and "brown spots" and weeds abound. Be sure to review the numerous items available on our contracts to be better equipped to make your landscape the envy of the State. The contracts are outlined on the next page and if you need further assistance be sure to reach out to Tim Hodges of the Division of Purchasing at 801-538-3150 or thodges@utah.gov.

Multiple Award Contracts

See article on page 5

Contract	Vendor	Contract Category
PA344	Green Source LLC	Fertilizer Products And Grass Seed
PD553	Intermountain Farmers Association	Fertilizer Products And Grass Seed
MA269	Crop Production Services Inc.	Herbicides
MA927	Helena Chemical Company	Herbicides
MA928	Wilbur Ellis Company	Herbicides

It is important to remember when ordering from a Multiple Award Contract that the contract covers only those items listed in the price schedule. It is the responsibility of the Eligible User to ensure that other items purchased are invoiced separately.

New Approved Vendor List Contracts as of February 2017

Contract	Vendor	Contract Category
AV2602	Crop Production Services Inc.	Fertilizer And Herbicides
AV2603	Green Source LLC	Fertilizer And Herbicides
AV2604	Mountainland Supply CO.	Fertilizer And Herbicides
AV2605	Siteone Landscape Supply	Fertilizer And Herbicides

When ordering from an Approved Vendor List, it is important to remember to follow the ordering instructions specific to the list. In order to maintain fair and equitable opportunity to compete for projects under the open-ended Fertilizer and Herbicides Approved Vendor List, Eligible Users must adhere to the following steps in assigning projects to the vendors:

- 1) Eligible Users must review the Approved Vendor List.
- 2) Eligible Users shall follow Administrative Rules R33-5-204, and R33-4-109 when using this list.
- 3) Eligible User shall submit desired product specifications to a minimum of two vendors for that category, requesting a quote for that product.
- 4) Eligible User shall procure the product requested from the vendor with the lowest cost, in accordance with the Utah Procurement Code.
- 5) The Eligible User will keep all documents in a file for auditing purposes. Vendors will not be allowed to negotiate additional terms and conditions based on the scope of work and the project assigned.

The Utah Division of Purchasing is recognized as one of the best managed public procurement agencies in the nation. Annually, the division manages over \$2.0 billion in public spend for goods and services. State Purchasing manages over 800 cooperative contracts for goods and services used by state agencies, local governments and educational entities across the State. Cooperative contracting brings together the buying power of all government entities resulting in lower prices through volume discounts, higher quality goods and services, and stronger contract terms and conditions.

Welcome Stephanie & Laurel

The Division of Purchasing welcomes a new finance manager, Stephanie Martin, and a new contract analyst, Laurel Delagerheim.

Stephanie Martin comes to us from the Utah Transit Authority where she served as an Accounting & Data Analyst responsible for all FTA reporting requirements. Prior to that she retired after 20 glorious years in the U.S. Navy, (where she found a job rather than an adventure!) She has two gorgeous sons, a husband of 26 years and her pride and joy- Arya, her ferocious Shorkie.

Laurel joins us from the Department of Health and Human Services agency of the Federal Government, where she worked as an Account Analyst for Federal Occupational Health. She has two amazing children, a daughter and son, ages 11 and 2 and enjoys golfing, traveling, and is an avid college football fan.

We welcome both women to our team!

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DIVISION OF
PURCHASING & GENERAL
SERVICES

How to Receive the Purchasing Update Newsletter

Did you receive this newsletter from a co-worker? Do you want to receive the Purchasing Update directly? Please follow the appropriate steps below.

(A) Individuals who have a State Google email account:

Step 1: Enter into GROUPS in the State Google email account

Step 2: In the new window's search field, type PURCHASING NEWSLETTER

Step 3: Google will list the "Purchasing Newsletter" as a group. Select the group.

Step 4: Click JOIN GROUP.

Step 5: In the new window, click JOIN GROUP. The administrator will be informed of your request and approve it.

(B) Individuals that do not have a State Google email account:

Please send an email to Tara Eutsler, teutsler@utah.gov.

NEW State of Utah Cooperative Contracts

TITLE	CONTRACT	VENDOR	DATES	ADDITIONAL INFORMATION
High Speed Laser Cut Sheet Paper	AR1680	Vertiv Operating Company	04/25/2023	
Public Safety Communication Support Equipment	AR2894	Aeroflex Wichita, Inc	06/30/2021	
Professional Painting Services	AV2619	JM Larsen Painting Inc	05/31/2023	
	AV2620	JM Painting Enterprises	05/31/2023	
	AV2621	Pacific Painting & Wallcovering	05/31/2023	
	AV2879	Enterprise Painters LLC	05/31/2023	
	AV2880	Peck's Painting, LLC	05/31/2023	
Energy Performance Contract	AV2755	Ameresco	12/28/2022	
	AV2760	Siemens Industry	12/28/2022	
Office Furniture and Related Installation Services	MA144	Allsteel Inc	01/21/2023	
	MA145	Herman Miller Inc	01/21/2023	
	MA146	The Hon Company	01/21/2023	
	MA147	Steelcase Inc	01/21/2023	
	MA2776	Haworth Inc	01/21/2023	
	MA2777	Krueger International, Inc	01/21/2023	
Computer Application Training	MA360	Skillsoft Corporation	03/11/2023	
OEM Replacement Parts for off road Construction Heavy Equipment	MA2874	Wheeler Machinery	05/31/2023	
	MA2875	Honnon Equipment Company	05/31/2023	
	MA2876	Century Equipment Company	05/31/2023	
Automotive Filters	MA2883	Kenworth Sales Company	07/10/2023	
	MA2884	Vehicle Maintenance Program	07/10/2023	

NEW State of Utah Cooperative Contracts

TITLE	CONTRACT	VENDOR	DATES	ADDITIONAL INFORMATION
Value Seating Products& Related Services	MA2866	Allsteel Inc	05/10/2023	
	MA2867	Henriksen Butler Design Group LLC	05/10/2023	
	MA2869	Midwest Commercial Interiors	05/10/2023	
	MA2870	School Specialty Inc	05/10/2023	
Open Infrastructure Agency Communication Services	MA113	Utah Telecommunication Open Infrastructure Agency dba UTOPIA	06/14/2023	
Onsite, Environment Controlled Electronic Media Vault Storage	PA390	Perpetual Storage Inc	06/14/2023	
Office Worksite Modification Products	PD086	TelComm Government Sales LLC	04/25/2023	
Telecommunication Services	MA108	CenturyLink Communications, LLC	06/14/2023	
	MA111	Comcast Business Communications, LLC	06/14/2023	
	MA2844	Veracity Networks LLC	06/14/2023	
	MA2845	Syringa Networks LLC	06/14/2023	
Patient & Wheelchair Lifts, Parts, Services, & Installation	MA2885	Accessible Systems of Utah, Inc	06/30/2021	
	MA2886	Gearheart LLC	06/30/2021	
	MA2887	101 Mobility Utah	06/30/2021	
	MA2890	B&N Mobility	06/30/2021	
	MA2891	Med Shop LLC	06/30/2018	
	MA2892	Mobility Solutions Inc.	06/30/2021	

Status of Expiring Utah Cooperative Contracts

This section provides public entities information pertaining to the Division of Purchasing's decisions concerning state cooperative contract portfolios which will expire in the next 60 days. Sorted by expiration date of portfolio.

Portfolio Name	General Purpose	Contract #	Vendor Name	Current Expiration Date	Decision
Debt Collection Services	Debt Collection		New contracts in place		Complete Questions: acarlisle@utah.gov
Data Communications Equipment and Services	Ethernet - Broadband - And Other Internet Services		New contracts in place		Complete Questions: justindalton@utah.gov
Office Supplies	High Speed Laser Cut Sheet Copy Paper		New contract in place		Complete Questions: kaiteehall@utah.gov
Office Supplies	Office Worksite Modification Products		New contract in place		Complete Questions: kaiteehall@utah.gov
Office Supplies	Envelopes		New contract in place		Complete Questions: kaiteehall@utah.gov
Replacement Parts	OEM Replacement Parts For Construction Equipment		New contracts in place		Complete Questions: codynelson@utah.gov
Data Communications Equipment and Services	Mobile Communications Components	MA158	TALLEY INC	6/23/2018	Being re-solicited: public posting stage
		MA161	TESSCO INCORPORATED	6/23/2018	Questions: justindalton@utah.gov
Signals and Signs	Led Blankout Signs With Single Or Changeable Message	PD439	Glade Sales Company	6/23/2018	Discontinued. UDOT will complete an agency contract Questions: gkjohnston@utah.gov
Public Safety Communication Equipment-Radios	Public Safety Communication Equipment	AR2257	TELEWAVE INC	vendor renewed	Renewing. If vendor does not sign renewal, agencies should use the other vendors in the portfolio.
		AR850	RADIO FREQUENCY SYSTEMS, INC	6/30/2018	Questions: btporter@utah.gov
Medical Supplies	Breast Pumps	MA036	AMEDA INC	6/30/2018	To be extended to allow for the completion of the re-solicitation: Intent to participate stage
		MA322	Medela Inc	6/30/2018	Questions: vdudley@utah.gov
Snow Removal Supplies and Services	Snowplow Blade	MA2263	Ironhawk Industrial Distribution	6/30/2018	Renewing. If vendor does not sign renewal, agencies should use the other vendors in the portfolio.
		MA2264	Snowplow Blade Cutting Edges	6/30/2018	
		MA2265	Scott Fearis	6/30/2018	
		MA2266	Valk Manufacturing Company	6/30/2018	Questions: cogbuehi@utah.gov
		MA2331	Kueper North America, LLC	8/26/2018	
Industrial Equipment & Supplies	Industrial Equipment & Supplies	MA042	GRAINGER INDUSTRIAL SUPPLY	6/30/2018	Negotiation & signature stage. New vendors. If vendor does not sign contract, agencies should use the other vendors in the portfolio after 6/30.
		MA043	FASTENAL	6/30/2018	
		MA323	MSC INDUSTRIAL SUPPLY CO, INC	6/30/2018	
		MA678	Peterson Plumbing Supply	Signed	
		MA1949	INDUSTRIAL SUPPLY COMPANY	6/30/2018	Questions: aschliep@utah.gov

Status of Expiring Utah Cooperative Contracts

This section provides public entities information pertaining to the Division of Purchasing's decisions concerning state cooperative contract portfolios which will expire in the next 60 days. Sorted by expiration date of portfolio.

Portfolio Name	General Purpose	Contract #	Vendor Name	Current Expiration Date	Decision
Lighting	Lighting And Electrical		Complete. New contract MA2877 coming July 1		Complete. Questions: aschliep@utah.gov
Police Equipment and Supplies	Law Enforcement Targets	PD443	Action Target		Complete. New contract activates when previous contract expires. Questions: thodges@utah.gov
Fleet Supplies	Automotive Air And Oil And Fuel Filters	PD441	Crus Oil Inc.		Complete. New contract activates when previous contract expires. Questions: kbrinkerhoff@utah.gov
Food	Ready-To-Eat-Cereal	MA448	NATIONAL FOOD GROUP, INC.	7/31/2018	Being resolicited: Early solicitation stage Questions: nsanchez@utah.gov
Audit Services	Freight And Shipping Contract Compliance And Cost Recovery	PD2611	GTMS FRIEGHT ANALYTICS	7/31/2018	Discussing next step Questions: vdudley@utah.gov
Disaster Cleanup	Disaster Cleanup	MA562	BOUNTIFUL DISASTER CLEANUP INC. DBA SERVPRO OF BOUNTIFUL	10/3/2018	Will be resolicited
		MA563	CERTIFIED DISASTER SERVICES, INC	8/3/2018	
		MA555	UDK SOLUTIONS, INC. DBA UTAH DISASTER KLEENUP	8/3/2018	
		MA556	ALPINE CLEANING AND RESTORATION SPECIALISTS, INC	8/3/2018	
		MA557	PHIPPS ENTERPRISES DBA SERVICEMASTER BY PHIPPS	8/3/2018	
Surplus Services	Online Auction Services	PA2161	GOV DEALS, INC	8/19/2018	Renewals; Will be extended
		PA2160	Propertyroom	8/19/2018	Questions: cogbuehi@utah.gov
Medical Supplies	Medical Hospital And Personal Care Items MMCAP	MA264	Medline Industries	8/28/2018	New contracts are in negotiation & signature stage
		MA310	Mckesson Medical-Surgical	8/28/2018	
		MA2204	Henry Schein Inc	8/28/2018	
Waste Removal and Disposal	Hazardous Waste Removal And Disposal	MA1603	CLEAN HARBORS ENVIRONMENTAL SERVICES, INC	8/28/2018	Will be extended or resolicited
		MA1604	VEOLIA ES TECHNICAL SOLUTIONS	8/28/2018	Questions: kbrinkerhoff@utah.gov
Dental Products		MA2162	DENTAL HEALTH PRODUCTS, INC	9/30/2018	Solicitation has closed and is awaiting award
		MA2163	Darby Dental Supply Llc	8/31/2018	
		MA2164	HENRY SCHEIN DENTAL	9/30/2018	
Food	Food Service Industrial Paper Products	PD509	NICHOLAS & CO.	8/31/2018	Early solicitation stage Questions: nsanchez@utah.gov

Current Cooperative Contract Solicitations

This section provides public entities information pertaining to the progress of state cooperative contract solicitations. Because R33-8-110 (2) requires the solicitation process for complex procurements to begin no less than 180 day prior to expiration of contract, some solicitations below are for contracts that will not expire until 2019. Entities should be aware that a proposed solicitation in this chart can be dropped from this list without completion if it is deemed inappropriate for a cooperative contract.

Contract Portfolio OR Product/Service	Current Solicitation Stage	Contact	Is it replacing an expiring or a new goods/services?
95 Gallon Garbage Cans & Recycling Garbage Cans	Early solicitation stage	jhammer@utah.gov	New goods/services
Antifreeze	Public posting stage	kbrinkerhoff@utah.gov	Replacing expiring portfolio
Badges, Medals, and Pins	Early solicitation stage	tqdoan@utah.gov	New goods/services
Breast Pumps	Public posting stage	vdudley@utah.gov	Replacing expiring portfolio
Budgeting Software	Contract negotiation and signature stage	acarlisle@utah.gov	New goods/services
Child Safety Seats	Early solicitation stage	vdudley@utah.gov	Replacing expiring portfolio
Cloud Solutions	Public posting stage	skingston@utah.gov	This solicitation is opening of an AVL
Communication Services (Internet Connection)	Contract negotiation and signature stage	justindalton@utah.gov	Replacing expiring portfolio
Court Reporting Services	Public posting stage	btporter@utah.gov	Replacing expiring portfolio
Data Communications Products & Services	Early solicitation stage	skingston@utah.gov	Replacing expiring portfolio
E911 Solution / System	Early solicitation stage	skingston@utah.gov	New goods/services
Education Furniture	Early solicitation stage	acarlisle@utah.gov	Replacing expiring portfolio
Educational Toys and Games, School Supplies, and Curriculum Materials	Public posting stage	tqdoan@utah.gov	Replacing expiring portfolio
Envelopes	Contract negotiation and signature stage	kaiteehall@utah.gov	Replacing expiring portfolio
Fencing	Public posting stage	rstraw@utah.gov	New goods/services
Food Services Industrial Paper Products	Early solicitation stage	nsanchez@utah.gov	Replacing expiring portfolio
Graduation Supplies, Class Rings, and Championship Rings	Public posting stage	tqdoan@utah.gov	Replacing expiring portfolio
Hazardous Waste Disposal	Early solicitation stage	kbrinkerhoff@utah.gov	Replacing expiring portfolio
Industrial Generators	Early solicitation stage	cogbuehi@utah.gov	New goods/services
Infant Formula	Public posting stage	vdudley@utah.gov	New goods/services

Current Cooperative Contract Solicitations

This section provides public entities information pertaining to the progress of state cooperative contract solicitations. Because R33-8-110 (2) requires the solicitation process for complex procurements to begin no less than 180 day prior to expiration of contract, some solicitations below are for contracts that will not expire until 2019. Entities should be aware that a proposed solicitation in this chart can be dropped from this list without completion if it is deemed inappropriate for a cooperative contract.

Contract Portfolio OR Product/Service	Current Solicitation Stage	Contact	Is it replacing an expiring or a new goods/services?
New Kitchen Equipment, Appliances and Supplies	Closed. Must be resolicited	nsanchez@utah.gov	New goods/services
Medical Devices	Contract negotiation and signature stage	nhughes@utah.gov	Replacing expiring portfolio
Mobile and Fixed Radio Equipment (Radio's, Towers, Cables, etc)	Evaluation stage	justindalton@utah.gov	Replacing expiring portfolio
NASPO ("Cell Phones" Wireless Data, Talk, and Text)	Public posting stage	justindalton@utah.gov	Replacing expiring portfolio
NASPO (IT Advisory Services)	Early solicitation stage	justindalton@utah.gov	New goods/services
Natural Gas	Early solicitation stage	aschliep@utah.gov	Replacing expiring portfolio
Natural Gas Hedging and Related Services	Early solicitation stage	aschliep@utah.gov	New goods/services
Patient and Wheelchair Lifts and Modifications	Early solicitation stage	nhughes@utah.gov	Replacing expiring portfolio
Promotional Items	Early solicitation stage	tqdoan@utah.gov	New goods/services
Ready to Eat Cereal	Public posting stage	nsanchez@utah.gov	Replacing expiring portfolio
Residential Flooring	Contract negotiation and signature stage	kaiteehall@utah.gov	Replacing expiring portfolio
Rideshare	Evaluation stage	rstraw@utah.gov	New goods/services
School Planners	Public posting stage	tqdoan@utah.gov	Replacing expiring portfolio
School Yearbooks	Public posting stage	tqdoan@utah.gov	Replacing expiring portfolio
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Soft Drinks and Syrups	Early solicitation stage	nsanchez@utah.gov	Replacing expiring portfolio
Utility Meter Monitoring and Analytics	Contract negotiation and signature stage	rstraw@utah.gov	New goods/services
Walk-In Furniture	Early solicitation stage	kaiteehall@utah.gov	Replacing expiring portfolio
Wireless Voice Data and Accessories	Early solicitation stage	ctjennings@utah.gov	Replacing expiring portfolio